

Haki Hamilton

Final Report 2023

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PART ONE: EXECUTIVE OFFICER POSITION DESCRIPTION DUTIES

1.1 Ensure Te Roopū operates in accordance with this constitution;

I have tried my best to ensure that we adhere to the constitution this year, this has admittedly been difficult at some points and we have had instances where there was some overlooked constraints of the constitution, due to being preoccupied with events at the same time and not conducting proper due diligence.

We invited OUSA and UOPISA to have a kai at the TRM whare. We had a proper BBQ with UOPISA hosted by us in the 4th quarter.

1.2 Act as Māngai for Te Roopū at local, regional and national levels;

I met with Debbie Downs (Chief Executive Officer of OUSA) to discuss potential initiatives around providing forms of assistance to the affected whānau in the areas of the north Island that have been flooded. We also discussed initiatives on how we can co-run

I was involved in the running of the process of the first year pōhiri with them coming back and being introduced and acquainted with the Te Rōpū Māori building and everything that we offer for all of māori students.

I have been added to the process of organising being a part of the board for discussion and conducting cultural due diligence for the University's new proposed identity in the wider consultation process.

I had the honour of speaking on behalf of Te Rōpū Māori at the ANZAC day celebration. This looked like expressing condolences and giving mihi to those that have past and to give support to those whānau and friends that have been affected.

I was privileged to have been able to go to Āraiteuru Marae with Te Rōpū Whai Pūtaka and represent Te Rōpū Māori and solidify connections with them.

I often catch up with Helen Nicholson, the current acting Vice Chancellor. We have discussed and tried facilitate discussions around putting Te Rōpū Māori back on the University Council

and trying to connect with the Māori students from all of the other campuses around the country to see how we can offer them support from where we are, so we can make allotments in our budget for them.

This quarter I attended a student voice hui that consisted of UOPISA, OUSA and myself alongside people from OMD, and heads of departments. I facilitated a discussion as part of that hui around what a tiriti lead university would look like, which frameworks would have to be implemented and the priorities based off the implicit assumptions when using te reo Māori and purporting to be a tiriti lead university. This included the extent in which the cultural capability building frameworks would have to stretch to ensure that all of the facets of tikanga and the implicit assumptions that come with the use of Te Reo Māori are being utilised effectively and appropriately to level that would have been understood by our ancestors that signed Te Tiriti o Waitangi

We have been trying to get a mana whenua committee established with at least one representative from each rūnaka. The intent for this was to ensure that everything that the university does that has anything to do with tikanga and things pertaining to Kāi Tahu, be put before this committee.

I have been a māngai and given feedback and advice on certain proposals that seek to increase Māori and Pasifika enrolment and retention in certain programmes. The advice given was advice to be consistent with the Māori Strategic Framework. This was for 4 different departments and the progress of these is making great traction.

I got the opportunity as a tumuaki of TRM to chair UOPISA's AGM. This proved to be a challenge at some points due to my inexperience in cheering hui of this magnitude and the uniqueness of UOPISA's structure and their tikanga around their AGM's.

I am working alongside the OUSA clubs and societies to investigate further into their translations on their signs as I have identified some things that need to be investigated. This is an ongoing process.

I acted as a māngai for Te Rōpū Māori at the SGM for Ngā Tauira o te Kete Aronui (Māori Humanities students) where I was the returning officer for them. I was present at the Māori graduations in august and got to represent Te Rōpū Māori both as a tumuaki, and an announcer which was awesome.

I also got the pleasure to be interviewed twice by Te Karere pertaining to our identity shift with our name changes and our preparations to go up to Te Huinga Tauira.

Our tumuaki tuarua and I sat on a panel that was recruiting the next candidate for the Deputy Vice Chancellor Academic position. Through this forum we discussed what the effects would be for Māori students and what they were willing to do to line with the strategic vision for 2040.

We pushed to ensure that Māori students were not being looked at within a deficit framework and seen as a part of the problem for the negative statistics.

I also got the opportunity to draft up a tikanga document that contextualises tikanga to a university setting for our Ngā Rōpū tumuaki. We noticed that different people through no fault of their own are a bit earlier in their te ao Māori and te reo Māori journey than a lot of us, so we thought it would be awesome to pass on the things that we know when it comes to tikanga.

This document is intended to be a handover document for executives to come on Ngā Rōpū and serves as a guideline in light of the transitory nature of university executive roles. We had it checked off by Kare Tipa and it is a document that is amenable to change and will inevitably change throughout the years to come.

1.3 Represent Te Roopū as a delegate at Te Mana Akonga Hui;

The Tumuaiki of Te Mana Ākonga and met a couple of times to discuss barriers that hinder Māori students in advocate positions to advocate for students with the right policy documents.

and requisite knowledge to be empowered to advocate confidently and competently for student voices here at university. This manifested into the tikanga document, and the highlighting of the key sections of the pastoral care code.

I have met with the Tumuaiki a few times along with meeting at our first official hui as kaiārahi in Hamilton. We also hosted hui kaiārahi this year down here.

I also attended weekly hui in preparation for Te Huinga Tauira this year, discussing how we wanted it to run and what the rules of engagement were and different accommodation situations.

This semester's Te Mana Ākonga Hui was Te Huinga Tauira. I was nominated to be a part of Te Mana Ākonga and their new structure for the upcoming year. There is going to be another hui kaiārahi around the middle to the end of October to confirm the structure of the job descriptions for their new structure. It has not been confirmed yet

1.4 Set policies with the Tumuaiki Tuarua regarding matters of business, activities and all operations of Te Roopū consistent with section 8 of the TRM constitution.

Due to a lack of capacity in our executive across the kaitiaki pūtea role. Our tumuaki tuarua has

had to step into that role for us. I have chosen to solely take on the analytical part of reviewing the policies to alleviate him of that extra responsibility. I have made edits and suggested edits.

for the constitution, the financial policy, the elections policy, the investment policy and have made major edits to the Te Rito election candidate information sheet as a template for following executives in the following years.

The Tumuaki Tuarua and I wrote up different documents pertaining to van agreements and Huinga attendance process and conditions for tauira that are on conditional enrolment. There was no explicit exclusion of that demographic from going to Te Huinga Tauira, however, we highlighted that we wanted to see active commitment to passing their papers and how we can support them to do that.

We made a few constitutional changes this year to better reflect the times.

1.5 Carry out any duty that from time to time, may be defined by Te Rito and/or all operations of Te Roopū;

I organised for a couple of people to take us through the extent of governance roles and financial advice on how money behaves in the rūpū settings and due diligence required of all of us to ensure that there is no indirect impropriety in our conduct when handling money.

Quintin (President of OUSA) and I solidified our MOU and for the sake of practical utility made more flexible some of the sections in our MOU so that there are no absolute requirements of us that would be unnecessarily logistically burdensome. One of these was the requirement for the OUSA President to attend hui with Te Rito and made it an option. Te Rito hosted OUSA and UOPISA for an executive get together and I am looking forward to it.

We worked alongside the Office of Māori Development to attain an Executive Assistant to assist us with logistical matters that can alleviate some of the logistical burden from our shoulders and enable us to focus more on the quality of our service and focus on Māori Students

This quarter has been rather hectic as our tumuaki tuarua has had to step into the kaitiaki pūtea role. In light of this occurrence, I have tried my best to take on some of his portfolio like looking out for our divisional groups and primarily overseeing the policy amendments and review.

I oversaw the process of arranging our elections and our consultation with OUSA and the critic.

There have been some challenges along the way, and I have been doing so alongside the returning officer of our elections.

We all banded together to make sure that the running of Te Hōkai from the planning stage to the implementation and action phase. One of the roles that I played in this was looking at accessible practicality and security to ensure that there were little to possibilities for major problems to occur. Special mihi to the team for banding together and making it run well and to our tauira that turned up and made it a good night.

1.6 Be an ex-officio member of the OUSA executive, and is responsible for Te Roopū Māori adherence to the Memorandum of Understanding (MoU) with OUSA;

Our relationship has been good, despite the business of both the executives. I met with Imogen to discuss an implementation plan and the drafting of a tikanga document for OUSA that would assist them in navigating te ao Māori when in contexts of dealing with things Māori. I also

invited OUSA to our te reo Māori classes to help increase cultural awareness and become more familiar with te reo Māori and how it works. This is an ongoing process. We are taking this document to the policy committee for it to be passed. I have been attending all of the hui that I can. I

could not attend in the first week due to the hectic schedule of us being in christchurch at Te Huinga Tauira.

We have been working with OUSA to investigate some of the te reo Māori signs up at the clubs and societies building.

1.7 Each semester, submit at least (2) report to OUSA in accordance with the OUSA Constitution;

This report will be the 2nd report of this semester and the final one of the year.

1.8 Sit on any University committees appointed alongside OUSA;

I have sat on the Blues and Gold's committee and at the time of writing this report are yet to attend the policy committee meeting to discuss the utility of extending the scope of the cultural awards to have more awards for Māori cultural excellence. Just because TRM has their own awards night, this does not mean that Māori cultural excellence shouldnt be recognised across other platforms.

1.9 Sit on the OUSA Blue and Gold's Committee;

I attended the meeting where all of the awards were decided over. The substance of my contribution is stated above. There was also discussion about establishing a pre-requisite for distinguishing different shoots of sports from the most popular e.g. Volleyball and beach volleyball, and other related sports.

1.10 Will maintain a good working relationship with Te Huka Mātauraka and the University, and will be responsible for the adherence to the MoU with the Te Huka Mātauraka and the Office of Māori Development;

This quarter our relationship with Te Huka Mātauraka and OMD have been good. I oversaw a tour for around 50 high school students of the university that was run by Te Huka Mātauraka. I led around the students and showed them some of the bigger landmarks of the university. The tour was conducted in te reo Māori.

We have also been trying to establish a relationship with Te Huka Mātauraka that would allow for some form of partnership between certain members of Te Huka Mātauraka and the incoming executive for the year. This is to ensure that the relationship is an ongoing and reciprocal relationship.

Te Huka Mātauraka have helped us to cope with the absolute circus act that is balancing Te Rito mahi, any other jobs that we may have to work due to the structure of honorarium payments and ,most importantly, helping us, from a pastoral care point of view, to still be students in among the chaos.

We have had an awesome working relationship with OMD with them being able to help us advocate at the level of Te Kāhui Amokura and they really helped us to advocate for the viability of Te Huinga Tauira and the authority of Te Mana Ākonga to hold said hui. They have helped us to establish an Executive Assistant role that helps us organise all of the logistics for different events and minute taking during the year. This has helped us in the time that we have had this person plugging the logistical gaps and assisting us in those admin heavy aspects of the role. This has become a permanent role and will be assigned to us every year that we maintain a good working relationship with OMD.

We have had a good working relationship with OMD in that we assisted in attaining pūtea. This admittedly could have been done a lot more promptly from my end.

We have been there to assist Te Huka Mātauraka with the Māori Pre Graduations with being present there to address all of the Graduates and have been helping out as much as I can with the pre-exam breakfasts that they hold for students. This has been a good opportunity to help out where I can and meet some new faces to try and direct them to the Te Rōpu Māori Whare.

1.11 Chair all Hui a Te Rito, and ensure that Tikanga Māori is upheld during these Hui;

Most of the hui this quarter I have chaired and to make sure that we look at the things that underpin te ao Māori, but at the same time, looking at what are the precedents that we might be setting, and what are the effects of our decisions and do they line up in a consistent manner.

1.12 Support the Tuarua with Te Haerenga organisation and Komiti formation;

This has been a shambles and unsuccessful

1.13 Where practical will work no less than 15 hours per week, with a minimum of 5 hours designated to 'Office Hours'

To be very honest, this quarter, with no kaitiaki pūtea, having a myriad of kaupapa running consecutively and having to share the tumuaki tuarua and kaitiaki pūtea role with the tumuaki tuarua this semester, it has been a challenge and we have been working well in excess of the 15 hours per week.

1.14 Be a mandatory signatory for the Te Roopū bank account

I am a signatory on the bank account alongside our tumuaki tuarua acting as the kaitiaki pūtea.

1.15 Attendance at Te Huinga Tauira is compulsory unless there are extenuating circumstances that are approved through a vote in a Te Rito Hui.

This year I attended Te Huinga Tauira with the students and was the face of our rōpū when it

came to representation and doing the best that I could to ensure that our rōpū was safe and doing well with the circumstances that occurred and to help ensure that the mana of our rōpū was upheld, and balancing the more fun aspects of Te Huinga Tauira. We oversaw running the kapa haka campaign for Te Huinga Tauira along with the other facets of Te Huinga Tauira that are important for everyone. I fully intend on attending Te Huinga Tauira and I am a designated van drive

Progress on goals

To try and establish a mana whenua committee that oversees all of the projects of the university wide

This goal was ambitious and upon reflection a bit too unrealistic.

- The things that were divulged to me by OMD was that they are the centre point for the communications between mana whenua and the university. The mana whenua rūnaka are already very busy and with their own capacity would find it difficult to have any time to dedicate towards being available to oversee all of the projects
- The issue of whether or not the positions would be paid, and how that would be arranged was another barrier
- These

To find a way to alter the tax amount that Te Rito pays when they receive their honoraria.

Because we are a charity, we are a non profit organisation. Since we also receive an honorarium we have to pay 33% tax on our honorarium. Our honorarium optimally gets paid twice a year.

This is only done once we present the substance of our reports and have them passed, firstly by Te Rito and secondly by the students at AGM. because we get paid only twice a year and pay 33% tax, this means also that Te Rito likely have to get other jobs just to stay afloat during the semester

- We approached different people to see if we could do it through a grant or a scholarship, this was unsuccessful at first but are still trying to find alternatives
- We explored the options of doing fortnightly payments to have a consistent flow of money, but this conflicts with our constitution and there would not be much money

being paid

- We are trying to find a way to hold the same constitutional structure but to lower the tax rate that we pay for the honorarium. This is an ongoing process.

To provide avenues for cultural capability building for our Tauria Māori leaders.

- I have written up a tikanga document for all of the ngā rōpū leaders to have as a handover document

- I'm currently working on getting key sections from the pastoral care code to access for all of the Ngā Rōpū groups

- We also had discussions with the OUSA Advisory board on how we can ensure some governance training and some annual strategic planning sessions that would benefit not only the TRM executive, but the Ngā Rōpū executives as well.

Liaise with Te Mana Ākonga to establish some continuous annual governance training and strategic planning training for our executives

- The new structure of TMA's executive for next year and my place in it will allow me to fulfill this role. Probably not this year but for years to follow.